



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Request from Council Member Davenport for Council to reconsider Resolution No. 93-18 entitled "A Resolution of the Lodi City Council authorizing destruction of certain records retained by the Lodi Finance Department"

MEETING DATE: February 17, 1993

PREPARED BY: City Clerk

RECOMMENDED ACTION:

AGENDA ITEM

RECOMMENDATION

Discussion and appropriate action.

BACKGROUND INFORMATION:

The following communication was received between the dates of January 29, 1993 and February 10, 1993.

Requests have been received from Council Member Davenport and from Mr. Frank Gayaldo, Jr., requesting that the City Council reconsider its action of the adoption of Resolution No. 93-18 entitled, "A Resolution of the Lodi City Council authorizing destruction of certain records retained by the Lodi Finance Department", which was taken at the January 20, 1993 City Council meeting.

FUNDING: None required.


Jennifer M. Perrin
City Clerk

JMP

COUNCOM8/TXTA.02J/COUNCOM

APPROVED: _____

THOMAS A. PETERSON
City Manager



recycled paper

CC-1

Feb 8, 1993

To: City Manager
City Clerk
Council members
City attorney

RECEIVED
FEB-9 11:01 AM

From: Ray Davenport council member

I request resolution number 93-18 on the consent calendar of the council meeting held Jan 20, 1993 be placed on the regular agenda for the council meeting of Feb. 17, 1993.

The request by me on Jan 21, Jan 28 and Feb 4, 93 for this item to be reconsidered by the Council has been ignored by the City Manager.

This matter, destruction of records, is very serious and important.

If fertilizer can be reconsidered by the council surely destruction of public records by public officials should be reconsidered prior to destruction.

Thank you

Ray

RESOLUTION NO. 93-18
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A RESOLUTION OF THE LODI CITY COUNCIL
AUTHORIZING DESTRUCTION OF CERTAIN RECORDS
RETAINED BY THE LODI FINANCE DEPARTMENT

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WHEREAS, in accordance with Government Code, section 34090, the City Attorney has filed his written consent to the destruction of certain records retained by the Lodi Finance Department, an inventory of which is attached hereto, marked Exhibit A, and thereby made a part hereof;

NOW, THEREFORE, BE IT RESOLVED, by the Lodi City Council that:

1. The records heretofore identified are no longer required.
2. The Lodi City Council finds that the City Attorney has given his written consent to the destruction of the records inventoried on Exhibit A attached hereto and the destruction of those records is hereby authorized.

Dated: January 20, 1993

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I hereby certify that Resolution No. 93-18 was passed and adopted by the Lodi City Council in a regular meeting held January 20, 1993 by the following vote:

Ayes: Council Members - Mann, Sieglock, Snider & Pennino (Mayor)

Noes: Council Members - Davenport

Absent: Council Members - None

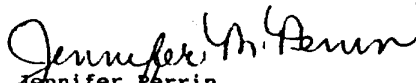

Jennifer Perrin
City Clerk


EXHIBIT A

INVENTORY OF CERTAIN RECORDS RETAINED BY THE LODI FINANCE DEPARTMENT REQUESTED
TO BE DESTROYED PURSUANT TO GOVERNMENT CODE, SECTION 34090

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1. Payroll Activity*	1/77-1/7/90
2. Administrative Leave Balances	1/87-12/88
3. Labor Distribution Reports*	7/86-12/88
4. Time Reports (Bi-Weekly)	1/86-12/88
5. Employee Balances & Step Increases	1/87-12/88
6. Vacation Accruals	1/87-12/88
7. Overtime Reports	1/87-12/88
8. Union Dues Deductions	1987-1988
9. Payroll Changes	1987-1988
10. Work Order Number Listings	1/86-12/88
11. Trial Balances	7/86-6/88
12. Revenue Report*	7/85-6/88
13. Revenue Ledgers	7/85-6/88
14. General Ledger*	7/85-6/88
15. Appropriation Ledgers	7/85-6/88
16. Miscellaneous Memorandums (Journal Vouchers)	7/86-6/88
17. Expenditure Reports*	7/84-6/88
18. Accounts Payable Registers*	7/87-6/89
19. Claim Vouchers & Invoices	7/87-6/89
20. Canceled Bank of America Payroll Checks	7/86-6/88
21. Canceled Farmers & Merchants Bank Account Payable Checks	7/86-6/88

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H. D. Flynn
Finance Director

Dated: 1/13/93

APPROVED FOR DESTRUCTION


Bob McNatt
City Attorney

Dated: 1-14-93